

ST. FRANCIS LIBRARY BOARD MINUTES
DATED March 11, 2026

Present: Steve Wattawa, Charles Buechel, Kathy Frymark, Richard Lentz, Kathy MacAvaney, Raymond Klug, and Evelyn Schaal

Also present: Library Director Amy Krahn, City Administrator Mark Jonsrud, City Attorney Paul Alexy, Rick Grubanowitch and Tom Kiepczynski

The meeting was called to order at 4:30 PM

Statement of Public Notice:

The meeting has been properly posted and noticed as required by law.

Approval of Minutes:

Moved by Charles Buechel, second by Raymond Klug, to approve February 2026 Library Board minutes. Motion carried.

Approval of Claims:

Moved by Richard Lentz, second by Kathy MacAvaney to approve February 2026 claims. Motion carried.

Correspondence:

- None

Public Comments:

- None

Reports:

- President:
 - None
- School Representative:
 - A new Superintendent, Dr. Ryan Krohn, has been hired.
- Friends:
 - None
- Director:
 - Guidelines for ICE interactions were discussed. While there were disagreements regarding legality, it was noted that these are guidelines, not formal policy.

Moved by Charles Buechel, seconded by Kathy Frymark, to receive all reports with the request that Amy Krahn work with Paul Alexy to amend the guidelines to ensure the Library is providing legally sound information to staff. Motion carried, with one opposed (Kathy MacAvaney).

Old Business:

- State Annual Report

Moved by Kathy MacAvaney, second by Raymond Klug, to confirm the report has been reviewed and placed on file. Motion carried.

- Outdoor sign replacement and RFP
 - Recommendation by Rick Grubanowitch to investigate insurance options.
 - Mark Jonsrud will work with the City to obtain specifications and quotes for repair versus replacement and report back at the April meeting.
- Review of MSA Building Assessment and funding options
 - Discussion held

New Business:

- Review of 2026-2029 Strategic Plan Draft

Moved by Charles Buechel, second by Raymond Klug to receive and place on file. Motion carried.

- Review of Explorer Pass Program: cost increases and potential funding options by donations.

Moved by Kathy MacAvaney, second Evelyn Schaal to approve the purchase of a second Betty Brin pass. Motion carried.

Comments on Prior, Present and Potential Agenda Items by Board Members:

-A Common Council walkthrough of the library has been requested. Amy Krahn will coordinate scheduling.

Adjourn : Moved by Richard Lentz, second by Kathy Frymark to adjourn. Motion carried.

Time: 5:55PM