

ST. FRANCIS LIBRARY BOARD MINUTES
DATED February 11, 2026

Present: Steve Wattawa, Charles Buechel, Kathy Frymark, Richard Lentz, Kathy MacAvaney, Raymond Klug, and Evelyn Schaal

Also present: Library Director Amy Krahn, City Administrator Mark Jonsrud, Lisa Liban, Sarah Calderon and John Calderon.

The meeting was called to order at 4:32 p.m.

Statement of Public Notice:

The meeting has been properly posted and noticed as required by law.

Approval of Minutes: Amend the minutes to remove the opinion item.

Moved by Richard Lentz, second by Raymond Klug, to approve (with amendment) the January 2026 Library Board minutes. Motion carried.

Approval of Claims:

Moved by Richard Lentz, second by Kathy MacAvaney to approve January 2026 claims. Motion carried.

Correspondence:

- None

Public Comments:

- None

Reports:

- President: None

- School Representative:
 - Mary will be replacing Jess while on Maternity leave
 - District-wide star gazing on March 20
- Friends: None
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- Director:
 - The roof has been fixed and will continue to monitor.
 - A brief review was given on the use of reciprocal borrowing funds and what those funds can be used for.
 - Would like a brief on the inservice for the next meeting

Moved by Evelyn Schaal, second by Charles Buechel, to receive all reports and place them on file. Motion carried.

Old Business:

- Review of MSA Building Assessment
 - The board would like to see this broken out to be a maintenance and capital improvement plan.
 - Steve and Amy will form a committee to assess a path forward.
- Review and approval of Employee Policies and Work rules

Moved by Richard Lentz, second by Kathy MacAvaney to approve Employee Policies and Work Rules. Motion carried.

- Outdoor sign replacement
 - Steve will review city requirements, and help develop a request for a proposal to review at the March meeting.

New Business:

- State Annual Report
 - Needs to be submitted by Feb. 27

Moved by Kathy MacAvaney, Second by Kathy Frymark, to confirm MCFLS provided adequate support in 2025. Motion carried.

Moved by Kathy MacAvaney, second by Kathy Frymark to authorize Steve Wattawa (on behalf of the board) to sign the Annual Report and present it for review at the March 2026 meeting. Motion carried.

Comments on Prior, Present and Potential Agenda Items by Board Members:

- Kathy Frymark expressed the board's appreciation to the city and library staff for snow removal this year.

Adjourn : Moved by Richard Lentz , second by Charles Buechel to adjourn. Motion carried.
Time: 5:29pm